



Call for Art...3rd Quarter 2026

Intake Dates: June 28 & 29 12pm – 4pm

Important Dates and General Requirements

- . **Display Duration:** July and August 2026
- . **Hosting Requirement:** Fees are prorated, but you **must still host in September**. You can schedule your host days at intake, or earlier (if you have at least 3 days of experience and feel comfortable with the process)

The blank 3rd quarter hosting calendars are in the office for selecting your hosting dates.

- . **Membership Dues:** Your membership must be current to participate. **New members must have had an orientation meeting in order to participate in any intake.**

- . **Forms and Downloads:** All required forms, including the New Art Tags, can be downloaded from www.citylightsartgallery.org. Fill out an art tag for each piece and temporarily tape the tag to the front of the artwork you are displaying.

Gallery Display: Fees, Space, and Hosting

Space Option	Fee	Size Limit	Includes	Hosting Requirement
Full Panel	\$30	1900 Sq in. (for 2d work)	15 matted/sleeved originals/ reproductions, plus 25 note Cards, plus 3 tiles	
Half Panel	\$15	950 Sq. in.	5 matted/sleeved originals/ Reproductions, plus 10 note Cards, plus 3 tiles	1 afternoon per month for 3 months
Gift Shop if part Of panel	\$10	12"x12"x12"	Single row of glass cases	(See Panel Sizes)

Gallery Display: Submission Instructions

- . 2D Artwork: Must be correctly framed, wired, and ready to hang.
- . Wiring: Each piece must be wired securely using D-Rings. Do Not crimp the wire onto the D-Ring.
- . No frame with glass over 16"x20" are accepted. **No Exceptions.** – This is a safety requirement. .
- . Bring your completed Gallery Record Form listing your 2d work that will hang on the wall.
- . Cards and Print requirements are listed below under Gift Shop Display.

Gift Shop Display: Fees and Requirements

- . Fees: \$20 for the equivalent of one row of glass cubes or a single row in the glass cases. You may buy more space for an additional \$20. If you are buying a panel or half-panel, you pay \$10 for a row in the gift shop.
- . Cards and prints / reproductions are allowed only if you are displaying wall art. They will be displayed in a basket near your wall art. Or in a print holder.
- . Bring your completed Gift Shop Record Form listing your 3d work and your cards and prints.
- . Duration: Your gift shop art may remain for two quarters(6months). **New form required if items sold during the first quarter.**
- . Hosting Requirements: You must host one day per month.
- . Payment: You may pay ahead via PayPal on our website. Please bring your receipt.